

City of Killeen
Regular City Council Meeting
Killeen City Hall
July 8, 2014 at 5:00 p.m.

Presiding: Mayor Scott Cospers

Attending: Mayor Pro-Tem Elizabeth Blackstone, Council members Terry Clark, Juan Rivera, Wayne Gilmore, Steve Harris, Jonathan Okray, and Jose Segarra

Also attending were City Manager Glenn Morrison, City Attorney Kathryn Davis, City Secretary Dianna Barker, and Sergeant-at-Arms M. Mirabel.

Councilmember Okray gave the invocation, and Councilmember Segarra led everyone in the pledge of allegiance.

Approval of Agenda

Motion was made by Mayor Pro-Tem Blackstone to approve the agenda as written. Motion seconded by Councilmember Gilmore. The motion carried unanimously.

Consent Agenda

CA-14-089 Consider minutes of June 24, 2014 Regular City Council meeting.
No changes.

CA-14-090 Consider a memorandum/resolution authorizing the execution of a dedication of public right-of-way to facilitate the extension of Elms Road.

Staff comments: Scott Osburn

City staff has reached a tentative agreement with Tim and Jane Remmy for the dedication of 1.102 acres for right-of-way purposes. The total cost for the acquisition of the 1.102 acres will be \$48,003. City staff recommends that the City Council authorize the City Manager or Assistant City Managers to execute the Dedication of Public Right-of-Way document and accept the agreement as provided above. Additional costs for curb cuts and other improvements makes a total acquisition cost, \$58,903.00.

CA-14-091 Consider a memorandum/resolution approving a lease agreement with Central Texas College at Skylark Field.

Staff comments: Matthew Van Valkenburg

Staff has negotiated a new 3-year lease agreement with Central Texas College. The initial rental rate is \$2,701.35 per month based upon a ground rental rate of \$0.045 per sq. ft. per month. This lease agreement is expected to generate \$32,416 in annual revenue to the Skylark Field airport enterprise fund account (Hangars & Tiedowns). Staff recommends City Council approve the attached lease agreement with Central Texas College to be effective August 1, 2014 and to authorize the City Manager to execute same.

CA-14-092 Consider a memorandum/resolution approving a professional services agreement with Jacobs Engineering Group Inc. for design of a taxiway rehabilitation project.

Staff comments: Matthew Van Valkenburg

Staff has negotiated a professional services agreement with Jacobs Engineering Group Inc. to perform the professional services associated with the design of the Taxiway B and D rehabilitation project at Robert Gray Army Airfield.

Staff recommends City Council authorize the City Manager to execute a professional services contract with Jacobs Engineering Group Inc. in the amount of \$140,833.10 and that it expressly authorizes the City Manager to execute any and all change orders or supplemental agreements within the amounts set by state and local law.

CA-14-093 Consider a memorandum/resolution approving a professional service agreement with Jacobs Engineering Group Inc. for design of the Chet Edwards Loop Road rehabilitation project.

Staff comments: Matthew Van Valkenburg

Staff has negotiated a professional services agreement with Jacobs Engineering Group Inc. to perform the professional services associated with the design of the Chet Edwards Loop Road rehabilitation project. Staff recommends City Council authorize the City Manager to execute a professional services contract with Jacobs Engineering Group Inc. in the amount of \$58,931.47 and that it expressly authorizes the City Manager to execute any and all change orders or supplemental agreements within the amounts set by state and local law.

CA-14-094 Consider a memorandum/resolution to recommend to the Employee Benefits Trust the execution of an agreement with Scott & White Health Plan for Medical Insurance and Met Life for Dental Insurance effective October 1, 2014, as per RFP 14-12 Group Employee Medical/Rx & Dental Insurance Benefits.

Staff comments: Dr. Ann Farris

It is requested that City Council recommend the selection of Scott & White Health Plan as the provider for employee medical insurance to the Employee Benefit Trust, execute an agreement with Scott & White for medical insurance effective October 1, 2014, and authorize the City Manager to execute any necessary change order in accordance with state and local law. It is also requested that City Council recommend the selection of Met Life as the provider for employee dental insurance to the Employee Benefit Trust, execute an agreement with Met Life for dental insurance effective October 1, 2014, and authorize the City Manager to execute any necessary change order in accordance with state and local law.

Citizen comment: Matt Maxfield, 850 West Central Tx Expressway – CEO w/Seaton Medical in Harker Heights. Stated that Seaton is not a provider for S&W and spoke in favor of staying with BlueCross/BlueShield.

Randi Harms, 3300 Forrester, Waco – representative of S&W. Spoke in favor of changing to S&W as insurance provider.

CA-14-095 Consider a memorandum/resolution authorizing an Investment Grade Audit to be completed by Schneider Electric Corporation, utilizing the Region One Education Service Center Co-Op Interlocal Agreement.

Staff comments: Brett Williams

Staff recommends the City Council authorize the selection of Schneider Electric as the Energy Services Company to conduct an investment grade audit of the Killeen Community Center and the Bob Gilmore Senior Center.

Motion was made by Mayor Pro-Tem Blackstone to approve CA-089 thru CA-095. Motion was seconded by Councilmember Clark. Motion carried unanimously.

Public Hearings / Ordinances

PH-14-043 HOLD a public hearing and consider an ordinance amending the FY13-14 Annual Budget and Plan of Municipal Services of the City of Killeen to authorize the acceptance of and expenditures relating to the Texas Forest Service Grant.

The City Secretary read the caption of the ordinance.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KILLEEN, TEXAS AMENDING THE FY 2013-2014 ANNUAL BUDGET AND PLAN OF MUNICIPAL SERVICES OF THE CITY OF KILLEEN BY INCREASING GENERAL FUND ACCOUNT 010-0000-382.45-00 FIRE DEPARTMENT GRANT IN THE AMOUNT OF \$5,175 AND GENERAL FUND ACCOUNT 010-7070-442.41-85 EDUCATION AND RECREATION ACCOUNT IN THE AMOUNT OF \$5,175; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; PROVIDING A SAVINGS CLAUSE AND ESTABLISHING AN EFFECTIVE DATE.

Staff comments: Deputy Chief Kenneth Hawthorn

The Killeen Fire Department applied for and was awarded a training grant from the Texas Forest Service. This grant provides reimbursement for a Fire Instructor 2 certification course for fire department personnel. Staff recommends approval of this grant and funding in the Fire Department's Education and Recreation Account.

Mayor Cosper opened the public hearing. With no one appearing the public hearing was closed.

Motion was made by Councilmember Okray to approve PH-043. Motion was seconded by Councilmember Rivera. Motion carried unanimously.

PH-14-044 HOLD a public hearing and consider an Interlocal Agreement and application of the 2014 Edward Byrne Memorial Justice Assistant Grant (JAG).

Staff comments: Assistant Chief Longwell

JAG funding for Fiscal Year 2014 is \$89,879. An agreement has been made to distribute the program award with the City of Killeen receiving \$45,389 and the City of Temple and Bell County receiving the rest. The length of the award is from October 1, 2014 to September 30, 2018. The Killeen Police Department anticipates

purchasing equipment. Staff recommends that City Council approve the submission of the 2014 Edward Byrne Memorial Justice Assistant Grant through the Killeen Police Department on behalf of all parties involved, to grant the City Manager the authority to sign the Interlocal Agreement, and to grant the Killeen Police Department the authority to allocate and administer the duties required by the grant, under the oversight of the City's Grant Administrator.

Mayor Cospers opened the public hearing. With no one appearing, the public hearing was closed.

Motion was made by Councilmember Rivera to approve PH-044. Motion was seconded by councilmember Gilmore. Motion carried unanimously.

Ordinances / Resolutions

OR-14-022 A. RECEIVE Fiscal Year 2014-15 Proposed Annual Budget and Plan of Municipal Services.

B. Presentation/Briefing - City Manager's Proposed Annual Budget and Plan of Municipal Services for FY 2014-15.

C. Set the date of August 5, 2014, to hold a public hearing on the fiscal year 2014-15 Annual Budget and Plan of Municipal Services

Staff comments: City Manager Glenn Morrison

City manager officially filed the proposed FY 2014-2015 annual budget with the city secretary.

Mr. Morrison briefly went over the development of the proposed budget and the operating budget highlights. This proposed budget maintains a tax rate of 0.7428. Budget is scheduled to be adopted Sept 9, 2014.

Motion was made by Mayor Pro-Tem Blackstone to approve OR-022C, setting a public hearing date of August 5th. Motion was seconded by Councilmember Okray. Motion carried unanimously.

Adjournment

With no further business, upon motion being made by Councilmember Okray, seconded by Councilmember Rivera, and unanimously approved, the meeting was adjourned at 5:35 p.m.

Scott Cospers, Mayor

Dianna Barker, City Secretary